

Guidelines for SCHOLARSHIP of Visiting Scholar (Clinical or Research Fellow)

The Department of Orthopaedics and Traumatology of the Chinese University of Hong Kong offers a limited number of scholarship of US Dollar 1750 per month as stipend to sponsor visiting scholars undertaking attachment to our clinical and/or basic science research teams as clinical and/or research fellows. The duration of stay is preferably 6 months and up to 1 year as a maximum. *For applicant of stay for less than 6 months or more than 1 year, scholarships will only be considered on exceptional grounds.* The fellow is expected to be engaged actively at the routine affairs, audit and /or research activities of the attachment team and to attain an academic output in form of publication and / or scientific presentation at the end of the fellowship. The scholarship will not cover traveling expense, accommodation expenses and travel insurance during the fellowship period.

The selection of successful candidate is conducted by a Scholarship Selection Board of the Visiting Scholar & Fellowship Committee, Department of Orthopaedics and Traumatology, The Chinese University of Hong Kong. A direct face-to-face interview of the candidate with the Selection Board members may be arranged through an internet teleconferencing media such as SKYPE to facilitate the selection process.

Successful applicant will be informed of the result at least 4 months before the commencement of the fellowship program. The applicant must indicate whether he/she accepts or declines the offer of the fellowship program within **one week** after announcement of the result. Delay in reply may lead to forfeiting of the scholarship. The decision will be made by the Scholarship Selection Board.

The awarded fellow is required to contribute to the clinical service and/or research activities of the Department during the attachment period as designated by his/her supervisor. The performance of the fellow will be monitored by the supervisor and evaluated regularly at the Visiting Scholar & Fellowship Committee. The following guidelines are outlined for the fellow to observe:

- i) The fellow is advised to discuss and formulate a plan of training and research project with his/ her supervisor prior to the commencement of the attachment or as soon as practically allowed.
- ii) A written plan supported by the supervisor should be submitted to the Visiting Scholar & Fellowship Committee for approval and endorsement **within one month of arrival**.
- iii) The fellow is recommended to take up at least one research project as the main investigator for every 3 months of attachment.
- iv) Before the end of the attachment, the fellow is expected to have at least completed the draft of manuscript of the research project(s) ready to be submitted to the relevant scientific journals or scientific meetings.
- v) The fellow will be invited to the Visiting Scholar and Fellowship Committee to present his/her study and the interim or final result on a 3-monthly basis.
- vi) Upon completion of the fellowship, the candidate is required to submit a formal report to the Visiting Scholar & Fellowship Committee for documentation.

Failure to comply the aforementioned rules may lead to forfeiting of the scholarship subjected to decision making at the Visiting Scholar & Fellowship Committee.